



**VILLAGE OF STOCKBRIDGE**  
**Council Meeting**  
**210 Wood Street, Suite 101, Room #3**  
**March 3, 2014 at 7:00pm**  
**APPROVED Minutes**

1. Meeting called to order by President Uihlein at 7:00 pm.
  - a) **Roll Call:** Present: President Uihlein; Pro-Tem Wilson; Trustees; Byrd, Stowe, Quintanilla and Wallace  
**Absent:** Howlett
    - Present: Treasurer Demske, Police Chief Torres
    - Members of the Public were present

- b) **Pledge of Allegiance**

- President Uihlein led the pledge of allegiance.

- c) **Approval of Agenda**

20140303.001 MOTION by Wilson, SUPPORTED by Wallace to approve the agenda as amended.

Motion carried with unanimous ayes.

- d) **Approval of Minutes**

20140303.002 MOTION by Byrd, SUPPORTED by Quintanilla to approve the Meeting Minutes of February 3, 2014 as amended.

Motion carried with unanimous ayes

- e) **Approval of Minutes**

20140303.003 MOTION by Byrd, SUPPORTED by Quintanilla to approve the Special Meeting Minutes of February 20, 2014 as amended.

Motion carried with unanimous ayes.

2. **PUBLIC COMMENT:**

Jackie Scheller, 311 South Clinton, Stockbridge – Does not agree with the sidewalk penalties that the Village has imposed on residents and business owners. Due to the fact that she has a flexible schedule she is able to clear her sidewalk and if not shoveled within 2 hours turns to ice. Consider leniency with residents that are elderly, etc.

Tom Cochran, State Representative – Introduced himself as the State Representative for the Village of Stockbridge. Would like someone from the Council to attend a coffee hour monthly to discuss problems or offer solutions to other municipalities in a group forum.

**PUBLIC HEARING:**

Public Hearing was opening at 7:13pm

20140303.004 MOTION by Byrd, SUPPORTED by Wilson to adopt Ordinance 2014.0303, approving an amendment to the Village of Stockbridge Downtown



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Development Authority's Development Plan pursuant to the provisions of Act of 197 Public Acts of Michigan of 1975, as amended.

Ayes: Quintanilla, Wilson, Byrd Uihlein, Stowe, Wallace

Nays: None

Absent: Howlett

MOTION PASSED

Public Hearing was closed at 7:15pm

3. **PRESENTATION:** Todd Richter from Flies and Vandenbrink reviewed the final draft dated February 2014 of the Street Inventory and Condition Assessment.
  
4. **FINANCIAL REPORTS:**
  - a. **Treasurer's Report**
    - Cash summary by fund report
  - b. **Clerk's Report** – Verbal report by the Clerk
  - c. **Accounts Payable**

20140303.005 MOTION by Quintanilla SUPPORTED by Wilson to approve the accounts Payable as presented by Demske, Village Treasurer in the amount of \$14,656.76.

Ayes: Wallace, Uihlein, Stowe, Wilson, Quintanilla, Byrd

Nays: None

Absent: Howlett

MOTION PASSED
  
5. **POLICE REPORT:** Police Chief Torres reviewed his 2013 Annual Report with the Council.
  
6. **CONSENT AGENDA:** DDA December 11, 2014 Minutes
  
7. **COMMUNICATIONS** – None
  
8. **NEW BUSINESS**

Appointment of ACT 51 Resolution for Designation of Street Administrator

  - a. 20140303.006 MOTION by Byrd SUPPORTED by Quintanilla to approve Uihlein the Street Administrator in all transactions with the State Transportation Department as provided in Section 13 of the Act.  
Motion carried with unanimous ayes



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- b. New Account for Police Forfeiture Funds:  
 20140303.007 MOTION by Byrd SUPPORTED by Quintanilla approved, to authorize the opening of a Forfeiture Account at Stockbridge State Bank and give authorization to the signers of the Village to sign on behalf of the Village.  
 Motion carried with unanimous ayes
  
- c. Council Compensation for FY 2014-2015  
 20140303.008 MOTION by Byrd SUPPORTED by Wallace approved, Resolution Number 0303.004, to keep the current rates for the Council Trustees, amounts approved:  
 President: \$55.00; Pro-Tem: \$55.00; Trustees: \$40.00  
 Ayes: Uihlein, Byrd, Wilson, Quintanilla, Wallace, Stowe  
 Nays: None  
 Absent: Howlett  
 MOTION PASSED
  
- d. Sewer and Water Tap Fees Discussion  
 A Water and Sewer Rate Committee was formed and will be chaired by Byrd and Quintanilla. The committee will review all costs involved before any figures are discussed of possibly lowering the sewer and water rates. The Committee will have their conclusions at the next Council Meeting on April 7, 2014.
  
- e. DDA Fiscal Year 2014-15 Budget  
 20140303.009 MOTION by Wilson SUPPORTED by Quintanilla approved, the DDA Budget as submitted for Fiscal Year 2014-2015.  
 Ayes: Uihlein, Byrd, Wilson, Quintanilla, Wallace, Stowe  
 Nays: None  
 Absent: Howlett  
 MOTION PASSED

03/13/2014                      BUDGET REPORT FOR VILLAGE OF STOCKBRIDGE  
 FISCAL YEAR 2014-2015 PROPOSED SDDA BUDGET

GL NUMBER	DESCRIPTION	14-15 REQUESTED BUDGET	14-15 APPROVED BUDGET
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY			
ESTIMATED REVENUES			
Dept 000-GENERAL			
248-000-402.000	TAX REV FROM TOWNSHIP	70,718.00	70,718.00
248-000-402.001	TAX REV FROM VILLAGE	69,822.00	69,822.00
248-000-411.000	DELINQUENT TAX REVENUE	26,000.00	26,000.00



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248-000-663.000	INTEREST ON BANK ACCOUNT	100.00	100.00
Totals for dept 000-GENERAL		166,640.00	166,640.00
TOTAL ESTIMATED REVENUES		166,640.00	166,640.00
APPROPRIATIONS			
Dept 000-GENERAL			
248-000-970.000	CAPITAL OUTLAY	21,000.00	21,000.00
Totals for dept 000-GENERAL		21,000.00	21,000.00
Dept 102-ADMINISTRATION			
248-102-801.000	LEGAL FEES	10,240.00	10,240.00
248-102-818.000	CONTRACTED SERVICES	18,000.00	18,000.00
248-102-818.014	ENGINEERING	2,000.00	2,000.00
248-102-821.000	REVENUE SHARING	68,000.00	68,000.00
248-102-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00
248-102-956.000	MISCELLANEOUS EXPENSES	1,000.00	1,000.00
Totals for dept 102-ADMINISTRATION		100,240.00	100,240.00
Dept 728-ECONOMIC DEVELOPMENT			
248-728-880.000	BUSINESS ASSISTANCE	25,000.00	25,000.00
248-728-970.000	RESERVE/CAPITAL OUTLAY	3,000.00	3,000.00
Totals for dept 728-ECONOMIC DEVELOPMENT		28,000.00	28,000.00
Dept 751-PARKS & RECREATION DEPT			
248-751-899.000	COMMUNITY PROMOTION	1,000.00	1,000.00
248-751-899.001	*A DAY IN THE VILLAGE	4,000.00	4,000.00
248-751-899.003	*ALL CLUBS DAY	1,500.00	1,500.00
248-751-899.004	*ALL CLUBS RIDE	300.00	300.00
248-751-899.005	*HARVEST FESTIVAL	2,500.00	2,500.00
248-751-899.006	*DOWNTOWN BEAUTIFICATION	5,600.00	5,600.00
248-751-899.007	*SHOP DOWNTOWN	2,000.00	2,000.00
248-751-899.008	*OPEN AIR MARKET	500.00	500.00
Totals for dept 751-PARKS & RECREATION DEPT		17,400.00	17,400.00
TOTAL APPROPRIATIONS		166,640.00	166,640.00



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NET OF REVENUES/APPROPRIATIONS - FUND 248

BEGINNING FUND BALANCE	796,081.09	796,081.09
ENDING FUND BALANCE	796,081.09	796,081.09

d. DPW Equipment Repair

20140303.010 MOTION by Wilson SUPPORTED by Quintanilla approved, to purchase the necessary parts: Hydraulic Ram and Cutting Edge for the Back Hoe, totaling \$2,100.00 with labor to be done by DPW.

Ayes: Uihlein, Byrd, Wilson, Quintanilla, Wallace, Stowe

Nays: None

Absent: Howlett

MOTION PASSED

Council took a 10 minute break at 8:10pm and returned at 8:20pm.

9. **OLD BUSINESS:**

a. Cook Building

Dan Wilson and Tom Wallace discussed the meeting with Judy Cook, Ingham County and the MEDC. Judy Cook will apply for Community Development Block Grants through MEDC with Ingham County being the administrator of the project. The CDBG will allow for infrastructure financial assistance and reconstruction of the apartments with affordable housing. The Council agreed to write a letter to Sandra L. Gower, Economic Development Coordinator in support of the project with a clear understanding the Village will not have any financial responsibility.

20140303.011 MOTION by Quintanilla SUPPORTED by Wilson approved, to support the idea of the Cook Building Project without any financial responsibility and request Ingham County be the Administrator of the Project.

Motion carried with unanimous ayes

b. Handicap Parking

Stowe explained she had received a phone call from a resident in reference to the lack of handicap parking on West Main Street. There is no handicap parking from the Corner going west towards Medinas restaurant. Stowe suggested when the snow melts DPW should mark off a handicap parking space in front of the alley. Chief Torres will look into the handicap parking situation.

10. **PUBLIC COMMENT**

Judy Cook thanked the Council for writing the letter of support to the County of Ingham.

11. **CLOSED SESSION**

MOTION by Wallace, SUPPORTED by Quintanilla to close the public meeting and enter into closed session at 9:31pm.

Ayes: Stowe, Byrd, Quintanilla, Wilson, Uihlein, Wallace



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Absent: Howlett  
MOTION PASSED

MOTION by Wallace SUPPORTED by Quintanilla to open the meeting to the public at 10:15pm  
Ayes: Stowe, Quintanilla, Wilson, Uihlein, Byrd, Wallace  
Nays: None  
Absent: Howlett  
MOTION PASSED

20140303.012 MOTION by Byrd, SUPPORTED by Wallace approved to allow Greg Uihlein to negotiate a month to month lease with the School Superintendent Heidrich.  
Ayes: Stowe, Quintanilla, Wilson, Uihlein, Byrd, Wallace  
Nays: None  
Absent: Howlett  
MOTION PASSED

20140303.013 MOTION by Byrd, SUPPORTED by Wallace approved take action on the Personnel Issue.  
Ayes: Stowe, Quintanilla, Wilson, Uihlein, Byrd, Wallace  
Nays: None  
Absent: Howlett  
MOTION PASSED

**12. ADJOURNMENT**

20140303.014 MOTION by Howlett, SUPPORTED by Wilson to adjourn at 10:19pm.  
Motion carried with unanimous ayes

Respectfully submitted:

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Debbie Nogle  
Village Clerk

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Greg Uihlein  
Village President