

RESIDENTIAL BUILDING PERMIT

Date: ____/____/____

VILLAGE OF STOCKBRIDGE

Permit # _____
w residential construction, addition, and alteration

VILLAGE OF STOCKBRIDGE

PO BOX 155 / 305 W ELIZABETH ST
STOCKBRIDGE MI 49285

PH. 517-851-7435 FAX. 517-772-6222
BLDG DEPT. 800-627-2801 EXT. 0

Job Address: _____ Property Tax ID: _____

Zoning District: (office use) _____ Permit Determinant: (office use) _____

Use Group: (office use) _____ Owner: _____ Phone _____

Type Const: _____ Address: _____

Basic Dimensions: _____ ft. x _____ ft. Contractor: _____ Phone _____

No. Floors: _____ Address: _____ Cell _____

- | | | |
|---|----------------------|-----------------------------|
| _____ Sq Ft main floor | _____ No. bedrooms | _____ No. wood burners |
| _____ Sq Ft second floor | _____ No. full baths | _____ Sq Ft porches |
| _____ Sq Ft finished basement | _____ No. half baths | _____ Sq Ft breezeways |
| _____ Sq Ft unfinished basement | _____ No. fireplaces | _____ Sq Ft deck |
| _____ No. rooms 1 st floor | _____ No. chimneys | _____ (Ft.) ceiling height |
| _____ Sq Ft garage (attached garage requires fire separation) | | _____ (Ft.) building height |

Please supply 3 sets of plans

PLEASE FILL IN OR CHECK THE APPROPRIATE SPACES BELOW:

FOUNDATIONS (11)

- _____ ftgs _____ X _____
- _____ " below fin grade
- _____ No. post footings
- _____ "x _____ "x _____ "
- _____ poured walls
- _____ H.C. block _____
- _____ Wood foundation (provide diagram)
- _____ Ft foundation wall height
- _____ "Crawl space wall height
- _____ "Egress sill height
- _____ No. basement windows
- _____ Crawl space vent openings

ROUGH-IN FRAMING (10)

- _____ Sill plate (treated)
- _____ Wall plates
- _____ Headers
- _____ Wood girder
- _____ Steel girder
- _____ Post _____ Ft. O .C.
- _____ Stud wall
- _____ Masonary
- _____ Floor joists _____ " O.C.
- _____ Ceiling joists _____ ' O.C.
- _____ Rafters _____ " O.C.
- _____ Truss (diagram required)
- _____ " Floor sheathing
- _____ " Wall sheathing
- _____ " Roof sheathing
- _____ " Corner brace sheath

EXTERIOR (3)

- _____ Wood
- _____ Aluminium/Vinyl
- _____ Brick
- _____ Block

ROOFS (4)

- _____ Hip
- _____ Gable
- _____ Front overhang
- _____ Other overhang
- _____ Eavestrough
- _____ Metal
- _____ Asphalt shingles
- _____ Underlayment
- _____ Vents
- _____ Other Coverings
- _____ Attic access 22" x 30"

CHIMNEY TYPE

- _____ Brick
- _____ Block
- _____ Stone
- _____ Zero Clearance

WINDOWS (5)

- _____ No. of windows
- _____ Wood sash
- _____ Metal sash
- _____ Type
- _____ Egress/bedrooms

INSULATION (9)

- _____ " Fiberglass
- _____ " Cellulose
- _____ "Blown in fiberglass
- _____ " Foam
- _____ other
- _____ "rigid poly ure.
- _____ "rigid styro
- _____ "insul sheath
- _____ wind barrier
- _____ (mil) moisture barrier

Interior (13)

- _____ Foyer
- _____ Kitchen floor
- _____ Other floor
- _____ Drywall
- _____ Plaster
- _____ Covered ceiling
- _____ Panel wainscot
- _____ 5/8" garage fire code

BUILT-IN ITEMS (15)

- _____ Oven
- _____ Range
- _____ Disposal
- _____ Hoods/fan
- _____ Dishwasher
- _____ Refrigerator
- _____ Incinerator
- _____ Vanities
- _____ Ft. Cupboard length

Contractor will stake 2 adjacent lot lines for First Inspection. Sketch lot diagram on second page. Also sign permit.

COST OF PERMIT \$ _____

PERMITS EVENTUALLY NEEDED FOR THIS PROJECT (trade permits are separate from the building permit)

Electrical Permit

yes no

Mechanical Permit

yes no

Plumbing Permit

yes no

By: _____
Building Official

Make checks payable to:
VILLAGE OF STOCKBRIDGE

COMPLETE INFORMATION ON SECOND PAGE

BUILDING PERMIT SECOND PAGE

LOT DIAGRAM

Owner: _____ Job Address: _____

Address: _____

Tax I.D.: _____

- | | | |
|------------------------------|---|--|
| (1) Draw lot lines in feet | (4) Draw proposed construction | (7) Draw lakes, streams, and wet lands within 500 feet |
| (2) Label street | (5) Show dimensions of all buildings | (8) Contractor/owner will stake 2 adjacent lot lines |
| (3) Draw existing structures | (6) Show distance from all sides of building to sidelines | |

Engineer/Architect: _____	Phone (_____) _____
Address: _____	

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information

Name	Phone Number	
E-mail address	Cell Phone Number	
Address:	City, State, Zip Code	
Federal ID/Social Security No.	MESC Employer No.	
License No.	Exp Date	Worker's Compensation Carrier
If exempt from any of the above, explain here:		

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of the State relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Homeowner's Affidavit and Signature

I hereby certify that the work described above shall be installed in accordance with the local code and shall not be enclosed, covered up, put into operation until it has been inspected and approved by the inspector. I will cooperate with the inspector and assume the responsibility to arrange for necessary and timely inspections.

Signed: _____ Date: _____

Agent/Contractor's Affidavit and Signature

I hereby certify that the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his authorized agent.

Signed: _____ Date: _____

RESIDENTIAL APPLICATION CHECKLIST – (Return with Application)

Project address/location of proposed work: _____

Owner's Name: _____

Contractor's Name: _____

Before a permit may be issued, all of the following documentation must be submitted or justified as non-applicable. Please indicate by checkmark that each item has been enclosed with the application.

- _____ 1. **ZONING APPROVAL DOCUMENTATION.**
- _____ 2. **LOT DIAGRAM** on back of first page of application. (Required for **ALL** applications – NEW HOMES, ADDITIONS, INTERIOR REMODEL, GARAGES AND ACCESSORY BUILDINGS AND STRUCTURES)
- _____ 3. **BLUE PRINTS OR DRAWINGS** - Provide (3 Sets) of complete drawings. If over 3500 sq. ft. you will need signed and sealed plans by an Architect or Engineer.
- _____ 4. **MICHIGAN UNIFORM ENERGY CODE COMPLIANCE** – for all projects, documentation must be provided demonstrating compliance with the energy code.
- _____ 5. **ROOF LOADING DATA SHEET** – for all projects, documentation must be provided demonstrating compliance.
- _____ 6. **PROOF OF OWNERSHIP** (Provide a copy of one of the following documents: tax statement, assessment notice, deed, title insurance commitment. . .) **RECORDED DEED OR RECORDED LAND CONTRACT WILL BE REQUIRED FOR ALL NEW HOME CONSTRUCTION WHETHER STICK BUILT OR PRE-MANUFACTURED.**
- _____ 7. **PROPERTY TAX ID. NUMBER**
- _____ 8. **SANITATION & WATER SUPPLY PERMITS** (Village of Stockbridge)*
- _____ 9. **DRIVEWAY/SIDEWALK PERMIT** – Village of Stockbridge or MDOT*
- _____ 10. Is the Structure within 500 feet of water (lake, river, stream, county drain) **OR** is the excavated area equal to or greater than 1 acre? **YES / NO** **If YES a SOIL EROSION PERMIT IS REQUIRED.**
- _____ 11. Is property located in wetlands and/or floodplain? **YES / NO**
No building permit may be issues if in a flood plain without DEQ* and/or DNR* approval.
- _____ 12. **OTHER PERMITS EVENTUALLY NECESSARY:**
____ Electrical ____ Mechanical ____ Plumbing ____ Sign
Applicant or licensed contractor must submit separate application forms for these permits prior to commencing work on that portion of the project.

RESPONSIBILITIES OF APPLICANTS

It is the legal responsibility of the applicant to call for all required inspections or before any electrical, plumbing, mechanical, or structural work is concealed or covered. It is also the applicant's responsibility to obtain and submit separate applications for any electrical, mechanical, plumbing or building permits.

VILLAGE OFFICE HOURS are Monday – Friday, 9am- 3:00pm, 305 W Elizabeth St. Rm. 107 Stockbridge, MI 49285; PHONE is (517) 851-7435; by MAIL PO Box 155, Stockbridge, MI 49285; Email clerk@vosmi.org ; or by FAX at (517) 772-6222.

BUILDING DEPARTMENT: Ph. (800)627-2801 Monday through Friday 8-12 and 1:30-4:30

Signed: _____ Date: _____

PLEASE CALL SHOULD YOU REQUIRE FURTHER ASSISTANCE IN COMPLETING APPLICATIONS.

Blue prints and drawings must contain sufficient detail to perform a plan review for conformance with the State Building Code. Include wall section/cross-section drawing showing material dimensions and specification from footing to rafters, as well as floor plan indicating all room dimensions, window, door, and stair openings. All structures containing pre-manufactured members (roof trusses, floor trusses, laminated beams, etc.) require sealed diagram from the manufacturer; forward to our office at time of delivery.

SANITATION

Village of Stockbridge
PO Box 155
305 W Elizabeth St Rm 107
Stockbridge MI 49285
Phone:(517) 851-7425

ADDRESS

Village of Stockbridge
PO Box 155
305 W Elizabeth St Rm 107
Stockbridge MI 49285
Phone:(517) 851-7425

DRIVEWAY

M-52 or M-106
MDOT
Phone:(517) 335-3754

DRIVEWAY

Village of Stockbridge
PO Box 155
305 W Elizabeth St Rm 107
Stockbridge MI 49285
Phone:(517) 851-7425

ZONING

Associated Gov't Svc.
Phone:(800) 627-2801
M-F 8:00-12:00, 1:30-4:30

BUILDING CODE

Associated Gov't Svc.
Phone:(800) 627-2801
M-F 8:00-12:00, 1:30-4:30

SESC PERMITS

Ingham County Drain Commision
Phone: (517) 676-8395

DEQ PERMITS

Lansing District Office
PO Box 30242 Lansing MI 48909-7742
525 W Allegan (Constitution Hall)
Phone: (517) 284-6651

DNR PERMITS

Chuck Dennison
Phone: (734) 426-4913
dennisonc@mi.gov

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COMPLETING APPLICATIONS.**