



VILLAGE OF STOCKBRIDGE
Council Meeting
305 W. Elizabeth Street, Room #112
February 3, 2020 at 7:00pm
APPROVED Minutes

a. Meeting called to order by President Pro-Tem Cattell at 7:00 pm.

b. **Roll Call:**

PRESENT: Pro-Tem Frederick Cattell
Trustee Richard Mullins
Trustee Chadwick Quintanilla
Trustee Heath Corey
Trustee Greg Uihlein
Trustee Kim Morehouse
ABSENT: President Molly Howlett

Others Present:

Debbie Nogle, Village Clerk
John Gormley, Village Attorney
Citizens were also present

c. **Pledge of Allegiance**

Boy Scouts Troop #425 led the pledge of allegiance.

d. **Approval of Agenda**

MOTION by Quintanilla, SUPPORTED by Uihlein, APPROVED; the March 2, 2020 agenda as amended to add under New Business: f. Letter from Township Supervisor Lantis; g. Tap Fees; h. Water and Sewer Increase; add Unfinished Business: a. 111 W. Main Street Motion carried with unanimous ayes.

e. **Approval of Minutes**

MOTION by Uihlein, SUPPORTED by Mullins to approve the minutes of February 3, 2020 as amended; change the President led the Pledge of Allegiance to Boy Scout Troop 425 led the Pledge of Allegiance.
Motion carried with unanimous ayes.

MOTION by Mullins, SUPPORTED by Uihlein to approve the special minutes of February 18, 2020 as presented by Clerk Nogle.
Motion carried with unanimous ayes.

1. **Public Comment** – There was public comment

2. **FINANCIAL REPORT:**

a. **Accounts Payable**

MOTION by Quintanilla, SUPPORTED by Corey, APPROVED; the accounts payable as presented by Clerk Nogle.

AYES: Uihlein, Quintanilla, Corey, Mullins, Morehouse, Cattell

NAYS: None

ABSENT: Howlett

MOTION PASSED



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3. **President Report**
President Pro-Tem Cattell updated the council on ongoing projects.
4. **Police Report** – No report.

NEW BUSINESS

Chamber of Commerce/Suzi Greenway Road Closures

MOTION by Uihlein, SUPPORTED by Corey, APPROVED; to road closures for the Day in the Village and table the road closures for Suzi Greenway.
Motion carried unanimously

Meeting Date Change

MOTION by Uihlein, SUPPORTED by Mullins, APPROVED; to reschedule the April 6, 2020 meeting to April 13, 2020.
Motion carried unanimously

Vacant Village Property

MOTION by Cattell, SUPPORTED by Mullins, APPROVED; to table the village property on S. M106 until more information can be obtained.
Motion carried unanimously

Cemetery Lots Increase

MOTION by Cattell, SUPPORTED by Mullins, APPROVED; to table the Cemetery Lots Increase.
Motion carried unanimously

Letter from Ingham County Judge Boyd

MOTION by Uihlein, SUPPORTED by Mullins, APPROVED; to table the letter from Judge Boyd of the building at 140 S. Clinton Street and 122 S. Clinton Street is structural sound.
Motion carried unanimously.

Tap Fees Increase

MOTION by Uihlein, SUPPORTED by Morehouse, APPROVED; to table the tap fees increase.
Motion carried unanimously

Public Comment There was public comment.

ADJOURNMENT:

MOTION by Corey, SUPPORTED by Uihlein, APPROVED to adjourn the Council Meeting at 8:52pm.

Respectfully submitted:



VILLAGE OF STOCKBRIDGE
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305 W. Elizabeth Street, Room #112
February 3, 2020 at 7:00pm
APPROVED Minutes

Debbie Nogle, Village Clerk

| Check Date | Check | Vendor Name | Description | Amount |
|------------|-------|-------------------------------------|--|-----------|
| Bank INDEP | | | | |
| 04/08/2020 | 18271 | BOYCE PLUMBING AND HEATING, INC | PARK TURNOFF/LAKEWOOD | 502.66 |
| 04/08/2020 | 18272 | CANON FINANCIAL SERVICES | COPIER MACHINE | 231.07 |
| 04/08/2020 | 18273 | CARD MEMBERSHIP SERVICES | UNIFORMS | 97.45 |
| 04/08/2020 | 18274 | CARD MEMBERSHIP SERVICES | SUPPLIES | 676.15 |
| 04/08/2020 | 18275 | CONSUMERS ENERGY | 2/18-3/18/2020 ELECTRIC BILL | 6,290.20 |
| 04/08/2020 | 18276 | CONSUMERS ENERGY | 3/1-3/31/2020 UTILITIES | 1,659.05 |
| 04/08/2020 | 18277 | ELHORN ENGINEERING CO | 30GAL EL-CHLOR | 508.50 |
| 04/08/2020 | 18278 | ETNA SUPPLY | HC-7 SEAL PRESS WITH IMPRINTED | 118.61 |
| 04/08/2020 | 18279 | FRONTIER COMMUNICATIONS | 02/20-3/19/2020 LIFT STATIONS | 165.24 |
| 04/08/2020 | 18280 | GORMLEY AND JOHNSON LAW OFFICES | LEGAL SERVICES | 1,699.16 |
| 04/08/2020 | 18281 | INGHAM COUNTY 9-1-1 | 10/1-12/31/2019 MOBILE/PORTABLE RADIOS | 171.06 |
| 04/08/2020 | 18282 | INGHAM COUNTY ROAD COMMISSION | 6.TONS/5.TONS/5. TONS | 906.53 |
| 04/08/2020 | 18283 | KELLY VOGEL | DECAL FOR TRUCK | 60.00 |
| 04/08/2020 | 18284 | PRINTER SOURCE PLUS | OFFICE PAPER | 73.98 |
| 04/08/2020 | 18285 | PVS Nalwood Chemicals, Inc. | Ferric Chloride solution | 2,162.00 |
| 04/08/2020 | 18286 | SPRINT | 2/10-3/09/2020 CELL PHONES | 245.81 |
| 04/08/2020 | 18287 | STOCKBRIDGE ACE HARDWARE | 3/1-3/31/2020 SUPPLIES | 335.60 |
| 04/08/2020 | 18288 | SUBURBAN PROPANE | PROPANE | 646.05 |
| 04/08/2020 | 18289 | TROY CLEANERS | UNIFORMS | 5.55 |
| 04/08/2020 | 18290 | VERIZON WIRELESS | POLICE MODEM | 93.62 |
| 04/08/2020 | 18291 | WOW! BUSINESS | 3/23-4/22/2020 OFFICE PHONE | 384.69 |
| 04/14/2020 | 18292 | SCADA | PROVIDE CUISE SUBSCRIPTION FEES | 615.00 |
| 04/24/2020 | 18293 | CARD MEMBERSHIP SERVICES | 3/14-4/14/2020 CREDIT CARD | 468.68 |
| 04/24/2020 | 18294 | CARNEYS COMPLETE AUTO SERVICE | BRAKES | 2,162.43 |
| 04/24/2020 | 18295 | CONSUMERS ENERGY | 3/18-4/16/2020 ELECTRIC BILLS | 8,241.47 |
| 04/24/2020 | 18296 | DAVID ARTHUR CONSULTANTS, INC. | ELIZABETH STREET CULVERT | 1,111.25 |
| 04/24/2020 | 18297 | GRANGER | MARCH 2020 | 4,098.01 |
| 04/24/2020 | 18298 | INFRASTRUCTURE ALTERNATIVES | WASTEWATER/WATER OPERATIONS 26007 | 10,796.20 |
| 04/24/2020 | 18299 | THE WATER STORE | WATER FOR OFFICE | 100.00 |
| 04/24/2020 | 18300 | TRINITY HEALTH | DRUG TEST | 49.00 |
| 04/27/2020 | 18301 | USA BLUE BOOK | WATER AND SEWER SUPPLIES | 1,429.77 |
| 05/04/2020 | 18302 | CANON FINANCIAL SERVICES | COPIER MACHINE | 256.07 |
| 05/04/2020 | 18303 | COHL, STOKER & TOSKEY, P.C. | MARCH 2020 | 169.60 |
| 05/04/2020 | 18304 | D & G EQUIPMENT, INC. | EYEBOLT | 39.90 |
| 05/04/2020 | 18305 | DARYL ANDERSON | REIMBURSEMENT | 51.78 |
| 05/04/2020 | 18306 | FRONTIER COMMUNICATIONS | 3/20-4/19/2020 LIFT STATIONS | 172.06 |
| 05/04/2020 | 18307 | L & M FAMILY INVESTMENTS | APRIL-JUNE 2020 RENT | 4,500.00 |
| 05/04/2020 | 18308 | MID MICHIGAN CHIEFS OF POLICE ASSOC | 2020 MEMBERSHIP | 25.00 |
| 05/04/2020 | 18309 | SPRINT | 3/10-4/9/2020 CELL PHONE | 237.49 |
| 05/04/2020 | 18310 | TOP NOTCH TREE SERVICE | TREE REMOVAL 317 W. ELIZABETH ST. | 300.00 |
| 05/04/2020 | 18311 | VERIZON WIRELESS | POLICE MODEM | 93.62 |
| 05/04/2020 | 18312 | WAKELAND OIL COMPANY | MARCH 2020 GAS/DIESEL | 492.62 |
| 05/04/2020 | 18313 | WOW! BUSINESS | 3/31-4/20/20 DEW INTERNET | 51.00 |
| 05/22/2020 | 18318 | 52 LANDSCAPE LLC | WILLOW STREET | 1,155.00 |
| 05/22/2020 | 18319 | BS&A SOFTWARE | TAX AND PAYROLL SOFTWARE | 1,089.00 |
| 05/22/2020 | 18320 | CARNEYS COMPLETE AUTO SERVICE | OIL CHANGE/CANISTER PURGE VALVE | 208.52 |
| 05/22/2020 | 18321 | CONSUMERS ENERGY | 4/1-4/30/2020 ELECTRIC BILL | 1,656.85 |
| 05/22/2020 | 18322 | DAVID ARTHUR CONSULTANTS, INC. | CULVERT REPAIRS | 6,069.00 |
| 05/22/2020 | 18323 | ELHORN ENGINEERING CO | 30GAL EL-CHLOR | 508.50 |
| 05/22/2020 | 18324 | ETNA SUPPLY | MXU'S WATER METERS | 270.00 |
| 05/22/2020 | 18325 | GRANGER | APRIL 2020 | 4,098.01 |
| 05/22/2020 | 18326 | HUGHES ENVIRONMENTAL SERVICES | FEB-MARCH DISCHARGE: TOTAL PHOSPHORUS ON | 1,255.00 |
| 05/22/2020 | 18327 | INFRASTRUCTURE ALTERNATIVES | WASTEWATER/WATER OPERATIONS | 5,460.00 |
| 05/22/2020 | 18328 | M&K JETTING AND TELEVISION, INC. | CLEANED/TV'D STORMSEWER | 5,457.50 |
| 05/22/2020 | 18329 | MAIN STREET PRINTING | 1ST QTR ENVELOPES-UTILITY BILLS/BUS CARD | 300.00 |
| 05/22/2020 | 18330 | MID MICHIGAN EMERGENCY EQUIPMENT | LIGHT BAR FOR VILLAGE TRUCK | 1,086.00 |
| 05/22/2020 | 18331 | NORTHERN PUMP & WELL | INSPECTION | 535.00 |

CHECK REGISTER FOR VILLAGE OF STOCKBRIDGE
 CHECK DATE FROM 04/01/2020 - 05/31/2020

| Check Date | Check | Vendor Name | Description | Amount |
|-----------------------------------|-------|--------------------------------|------------------------------|------------------|
| 05/22/2020 | 18332 | STOCKBRIDGE ACE HARDWARE | 4/1-4/30/2020 SUPPLIES | 168.37 |
| 05/22/2020 | 18333 | TRUCK & TRAILER SPECIALTIES | TRAILER INSTALL | 473.50 |
| 05/22/2020 | 18334 | WAKELAND OIL COMPANY | APRIL 2020 GAS/DIESEL | 476.70 |
| 05/22/2020 | 18335 | WOW! BUSINESS | 4/23-5/22/2020 OFFICE PHONES | 384.50 |
| 05/22/2020 | 18336 | STOCKBRIDGE AREA CHAMBER OF CO | 2020 MEMBERSHIP | 150.00 |
| INDEP TOTALS: | | | | |
| Total of 62 Checks: | | | | 83,295.38 |
| Less 0 Void Checks: | | | | 0.00 |
| Total of 62 Disbursements: | | | | 83,295.38 |

CASH SUMMARY BY ACCOUNT FOR VILLAGE OF STOCKBRIDGE
 FROM 04/01/2020 TO 05/31/2020
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

| Fund Account | Description | Beginning Balance 04/01/2020 | Total Debits | Total Credits | Ending Balance 05/31/2020 |
|--|-------------------------------------|---------------------------------|------------------|------------------|------------------------------|
| Fund 101 GENERAL FUND | | | | | |
| 001.000 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 001.001 | INDEPENDENT BANK CASH | (323,302.85) | 72,539.56 | 81,188.50 | (331,951.79) |
| 001.002 | SWEEP ACCOUNT INDEP. BANK | 563,017.78 | 0.00 | 0.00 | 563,017.78 |
| 001.100 | OVERFLOW CASH | 250,187.37 | 0.00 | 0.00 | 250,187.37 |
| 001.101 | OVERFLOW SAVINGS | 0.00 | 0.00 | 0.00 | 0.00 |
| 003.000 | CERTIFICATE OF DEPOSIT | 0.00 | 0.00 | 0.00 | 0.00 |
| 003.100 | CERTIFICATE OF DEPOSIT | 0.00 | 0.00 | 0.00 | 0.00 |
| 004.000 | CERTIFICATE OF DEPOSIT | 0.00 | 0.00 | 0.00 | 0.00 |
| 718.000 | UNEMPLOYMENT | 0.00 | 0.00 | 0.00 | 0.00 |
| | GENERAL FUND | 489,902.30 | 72,539.56 | 81,188.50 | 481,253.36 |
| Fund 202 MAJOR STREETS FUND | | | | | |
| 001.000 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 001.001 | INDEPENDENT BANK CASH | 254,581.81 | 17,156.82 | 5,465.69 | 266,272.94 |
| 004.000 | CERTIFICATE OF DEPOSIT | 0.00 | 0.00 | 0.00 | 0.00 |
| 005.000 | CERTIFICATE OF DEPOSIT | 0.00 | 0.00 | 0.00 | 0.00 |
| | MAJOR STREETS FUND | 254,581.81 | 17,156.82 | 5,465.69 | 266,272.94 |
| Fund 203 LOCAL STREETS FUND | | | | | |
| 001.000 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 001.001 | INDEPENDENT BANK CASH | 203,560.15 | 6,866.15 | 17,657.77 | 192,768.53 |
| 004.000 | CERTIFICATE OF DEPOSIT | 0.00 | 0.00 | 0.00 | 0.00 |
| 005.000 | CERTIFICATE OF DEPOSIT | 0.00 | 0.00 | 0.00 | 0.00 |
| 006.000 | CERTIFICATE OF DEPOSIT | 0.00 | 0.00 | 0.00 | 0.00 |
| | LOCAL STREETS FUND | 203,560.15 | 6,866.15 | 17,657.77 | 192,768.53 |
| Fund 207 MEMORIAL BRICK FUND | | | | | |
| 001.000 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 001.001 | INDEPENDENT BANK CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 014.000 | MEMORIAL BRICK CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 014.001 | INDEPENDENT BANK MEMORIAL BRICKS | 0.00 | 0.00 | 0.00 | 0.00 |
| | MEMORIAL BRICK FUND | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund 208 CEMETERY FLOWER FUND | | | | | |
| 001.000 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 001.001 | INDEPENDENT BANK CASH | 11,156.36 | 0.00 | 0.00 | 11,156.36 |
| 004.000 | CERTIFICATE OF DEPOSIT | 0.00 | 0.00 | 0.00 | 0.00 |
| | CEMETERY FLOWER FUND | 11,156.36 | 0.00 | 0.00 | 11,156.36 |
| Fund 209 CEMETERY PERPETUAL CARE FUND | | | | | |
| 001.000 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 001.001 | INDEPENDENT BANK CASH | 20,542.63 | 735.00 | 0.00 | 21,277.63 |
| 004.000 | CERTIFICATE OF DEPOSIT | 80,972.05 | 0.00 | 0.00 | 80,972.05 |
| | CEMETERY PERPETUAL CARE FUND | 101,514.68 | 735.00 | 0.00 | 102,249.68 |
| Fund 211 CEMETERY FUND | | | | | |
| 001.000 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 001.001 | INDEPENDENT BANK CASH | 2,299.56 | 4,377.00 | 2,514.87 | 4,161.69 |
| | CEMETERY FUND | 2,299.56 | 4,377.00 | 2,514.87 | 4,161.69 |
| Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY | | | | | |
| 001.000 | CASH | 138,663.37 | 0.00 | 0.00 | 138,663.37 |
| Fund 265 DRUG LAW ENFORCEMENT FUND | | | | | |

CASH SUMMARY BY ACCOUNT FOR VILLAGE OF STOCKBRIDGE
 FROM 04/01/2020 TO 05/31/2020
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

| Fund Account | Description | Beginning Balance 04/01/2020 | Total Debits | Total Credits | Ending Balance 05/31/2020 |
|--------------|-------------------------------|---------------------------------|-------------------|-------------------|------------------------------|
| 001.000 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 001.001 | INDEPENDENT BANK CASH | 1,740.48 | 0.00 | 0.00 | 1,740.48 |
| 002.000 | RETAINAGE | 0.00 | 0.00 | 0.00 | 0.00 |
| 002.001 | RETAINAGE | 98.13 | 0.00 | 0.00 | 98.13 |
| | DRUG LAW ENFORCEMENT FUND | <u>1,838.61</u> | <u>0.00</u> | <u>0.00</u> | <u>1,838.61</u> |
| Fund 400 | SAW GRANT | | | | |
| 001.000 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund 542 | BUILDING FUND | | | | |
| 001.000 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 001.001 | INDEPENDENT BANK CASH | 16,601.37 | 456.50 | 0.00 | 17,057.87 |
| | BUILDING FUND | <u>16,601.37</u> | <u>456.50</u> | <u>0.00</u> | <u>17,057.87</u> |
| Fund 590 | SEWER FUND | | | | |
| 001.000 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 001.001 | INDEPENDENT BANK CASH | 1,667.15 | 76,373.27 | 42,978.10 | 35,062.32 |
| 002.000 | RETAINAGE | 0.00 | 0.00 | 0.00 | 0.00 |
| 004.000 | CERTIFICATE OF DEPOSIT | 0.00 | 0.00 | 0.00 | 0.00 |
| 004.000 | CERTIFICATE OF DEPOSIT | 0.00 | 0.00 | 0.00 | 0.00 |
| 004.000 | CERTIFICATE OF DEPOSIT | 0.00 | 0.00 | 0.00 | 0.00 |
| 007.000 | MGM BOND RETAINAGE | 0.00 | 0.00 | 0.00 | 0.00 |
| 007.001 | INDEPENDENT BANK BOND | 19,035.64 | 0.00 | 0.00 | 19,035.64 |
| 008.000 | IMPROVEMENT CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 008.001 | INDEPENDENT BANK IMPROV CASH | 33,004.14 | 0.00 | 0.00 | 33,004.14 |
| 009.000 | IMPROVEMENT CD | 0.00 | 0.00 | 0.00 | 0.00 |
| 010.000 | REPLACEMENT CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 010.001 | INDEPENDENT BANK REPLACE CASH | 37,821.77 | 0.00 | 0.00 | 37,821.77 |
| 011.000 | REPLACEMENT CD | 0.00 | 0.00 | 0.00 | 0.00 |
| 013.000 | IMPROVEMENT CD | 0.00 | 0.00 | 0.00 | 0.00 |
| 016.000 | 1989 SEWER BOND PAYMENT | 0.00 | 0.00 | 0.00 | 0.00 |
| 017.000 | 2003 SRF SEWER BOND | 0.00 | 0.00 | 0.00 | 0.00 |
| | SEWER FUND | <u>91,528.70</u> | <u>76,373.27</u> | <u>42,978.10</u> | <u>124,923.87</u> |
| Fund 591 | WATER FUND | | | | |
| 001.000 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 001.001 | INDEPENDENT BANK CASH | (16,760.14) | 48,675.14 | 19,128.66 | 12,786.34 |
| 002.000 | RETAINAGE | 0.00 | 0.00 | 0.00 | 0.00 |
| 005.000 | REPLACEMENT | 0.00 | 0.00 | 0.00 | 0.00 |
| 007.000 | MGM BOND RETAINAGE | 0.00 | 0.00 | 0.00 | 0.00 |
| 008.000 | IMPROVEMENT CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 008.001 | INDEPENDENT BANK IMPROV CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 010.000 | REPLACEMENT CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 010.001 | INDEPENDENT BANK REPLACE CASH | 37,004.65 | 0.00 | 0.00 | 37,004.65 |
| 012.000 | IMPROVEMENT CD | 0.00 | 0.00 | 0.00 | 0.00 |
| 013.000 | IMPROVEMENT CD | 0.00 | 0.00 | 0.00 | 0.00 |
| 018.000 | 2006 DWRF WATER BOND | 0.00 | 0.00 | 0.00 | 0.00 |
| | WATER FUND | <u>20,244.51</u> | <u>48,675.14</u> | <u>19,128.66</u> | <u>49,790.99</u> |
| Fund 661 | MOTOR POOL VEHICLE FUND | | | | |
| 001.000 | CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| 001.001 | INDEPENDENT BANK CASH | 0.00 | 0.00 | 0.00 | 0.00 |
| | MOTOR POOL VEHICLE FUND | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | TOTAL - ALL FUNDS | <u>1,331,891.42</u> | <u>227,179.44</u> | <u>168,933.59</u> | <u>1,390,137.27</u> |



VILLAGE OF STOCKBRIDGE

PO Box 155, Stockbridge, Michigan 49285

APPLICATION FOR APPOINTMENT TO COMMITTEES, BOARDS, AND COMMISSIONS

The information provided on this form is for the use of the Stockbridge Village Council in its deliberation to fill vacancies on committees, boards, and commissions. Applications may be submitted at any time and will be kept on file for a period of one (1) year. Applicants may be asked to attend a designated meeting of the Village Council for application review and appointment consideration.

To which committee (s), board (s), or commission (s) are you seeking appointment?

DDA

Please print or type.

Name:

Susan Pidd

Address:

203 W. Main St

ZIP Code

49285

Telephone:

517-775-1610

Other:

Email:

susanpiddrealty@gmail.com

Date available for appointment

June 1st, 2020

Are you a registered voter in the Village of Stockbridge?



Yes

No

Please complete the following. You may use additional sheets as needed.

Community Service

List boards, commissions, committees, or community service organizations that you are currently serving or have served upon, offices held, and in what municipality or county.

SEE attached

Employment and Education

List any employment experience or education that, in your opinion, best qualifies you for this appointment. List job titles, duties (current and past), level of education and any certificates or degrees you have obtained.

SEE attached

Have you ever worked for the Village of Stockbridge? _____ Yes

_____ Yes

No

If yes, please list dates and name(s) of departments.

Personal

Rules of law and ethics prohibit appointees from participating in and voting on matters in which they may have a direct or indirect financial interest. Are you aware of any potential conflicts of interest? _____ Yes No

If yes, please indicate potential conflicts.

Community Service

I am currently volunteering on the Stockbridge Area Chamber of Commerce and working closely with our president to improve communication between businesses, increase awareness regarding how our chamber may help its members and we are diligently working to increase our membership. We are excited to bring the annual events to the community and make them enjoyable for everyone at no cost to the general public.

Employment and Education

I have two bachelor degrees; Business Management and Accounting. I currently own and operate a Real Estate company in Stockbridge, however my past experience has been largely in finance and business development. I worked as a Business Development Representative for Capital National Bank in Okemos and my responsibilities were to meet with business owners and PAC members to develop an action plan for them regarding their financial needs. I worked for ABNAMRO as a Vice President and Sales Associate and my responsibilities included working closely with and train 27 Branch Managers to develop Small Business relationships. I led monthly meetings and conference calls with these managers as a group and worked as a liaison between upper management and my team. I spent many years as a licensed Residential Loan Officer which enables me make the general public aware of how affordable it is to live in Stockbridge and to educate individuals on how to put zero money down on a home in Stockbridge. By educating the public about the wonderful financing opportunities available to them, my goal is to increase the number of homeowners in Stockbridge, therefore increasing tax revenue. While living in North Carolina a few years ago, I worked as an Accountant for Compass Group in their Union Accounting Department. I was once again reminded why I prefer working out and about versus sitting in an office and I returned to Real Estate sales.

Why I'm Interested in being appointed

My family moved to Stockbridge in 1966. I was raised here, am a Stockbridge High School graduate and currently reside here. I remember what a bustling town we had when I was an adolescent and it is my desire to see our special little town brought back to life. It is imperative to the success of the community to bring in more businesses, more housing and all of this will bring in more revenue to allow these improvements to be made to our town. I have spoken with many business owners and the perception of these people is that it is too difficult to work with the DDA. Many of them have suggested I join the DDA and I am hopeful that by being appointed to the DDA I will be able to get some of the business owners to see the benefits the DDA brings to the community because of the trust and confidence they have in me. Thank you for your consideration.

Sincerely,

Susan Pidd

517-775-1610

Contractor's Application for Payment

| | |
|--|---|
| Owner: Village of Stockbridge | Owner's Project No.: _____ |
| Engineer: David Arthur Consultants, Inc. | Engineer's Project No.: SBV00101 |
| Contractor: C & D Hughes, Inc. | Contractor's Project No.: 20031 |
| Project: Elizabeth Street Bridge Replacement | |
| Contract: Elizabeth Street Bridge Replacement | |

Application No.: 1 **Application Date:** 05/21/2020
Application Period: From 04/01/2020 to 05/20/2020

| | |
|--|---------------|
| 1. Original Contract Price | \$ - |
| 2. Net change by Change Orders | \$ 5,310.80 |
| 3. Current Contract Price (Line 1 + Line 2) | \$ 166,186.80 |
| 4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total) | \$ 166,186.80 |
| 5. Retainage | |
| a. <u>10%</u> X \$ - Work Completed | \$ - |
| b. _____ X \$ - Stored Materials | \$ - |
| c. Total Retainage (Line 5.a + Line 5.b) | \$ - |
| 6. Amount eligible to date (Line 4 - Line 5.c) | \$ 166,186.80 |
| 7. Less previous payments (Line 6 from prior application) | 0.00 |
| 8. Amount due this application | \$ 166,186.80 |
| 9. Balance to finish, including retainage (Line 3 - Line 4) | \$ 0.00 |

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: C & D Hughes, Inc.
Signature: Cheryl L. Hughes Digitally signed by Cheryl L. Hughes
 DN: cn=Cheryl L. Hughes, o=C & D Hughes, Inc., ou, email=cheryl@cdhughesinc.net, c=US
 Date: 2020.05.21 08:40:46 -0400 **Date:** 05/21/2020

| | |
|------------------------------------|--------------------------------|
| Recommended by Engineer | Approved by Owner |
| By: _____ | By: _____ |
| Title: <u>President/CEO</u> | Title: <u>President</u> |
| Date: _____ | Date: _____ |
| Approved by Funding Agency | |
| By: _____ | By: _____ |
| Title: _____ | Title: _____ |
| Date: _____ | Date: _____ |

Elizabeth Street Quantities

- The MDOT type A guardrail was extended to 62.5 ft to provide adequate protection over the river crossing. There are 5-12.5' sections that are based off standard MDOT details.
- Asphalt was 67.57 tons after the length of area replaced was extended by 5' and the road was in some places was about a foot wider than the anticipated 20' foot width. Some areas were closer 4.5" thick to match to the existing asphalt.
- 21AA was 108.26 tons the road area replaced was longer and wider than initially anticipated.
- Riprap was 100.40 tons, C&D Hughes used 8"-18" riprap since 4"-8" was unavailable, 4"-8" was called for in the plans and was in the approved submittal. The 8"-18" riprap was accepted but required a larger amount to provide adequate coverage.
- Sidewalk installed was 53.33 square yards as measured in the field. C&D Hughes number can only from sidewalk removed, the new sidewalk had a different alignment. The new sidewalk was about 5' longer than initially proposed to adequately match to the existing sidewalk.
- The 16' of PVC storm sewer includes the 10' of pipe used coming out of the catch basin and the unanticipated tie-in of the storm sewer running underneath Elizabeth Street into the culvert.